

**Government of West Bengal
Finance Department
Audit Branch**

No. 5808 - F(Y)

Dated 10th September, 2018

MEMORANDUM

Sub: Discontinuation of furnishing hard copy of beneficiary list to Treasury.

The State Government in Finance Department had earlier issued Memo No. 5801-F(Y) dated 14.09.2017 notifying the discontinuation of certain Treasury reports and registers with an aim to introduce paperless treasury system.

At present, DDO/Administrator/Operator of Deposit/PL A/cs prepares the beneficiary list online and also submits the hard copy of the same along with bill/advice and Sub-vouchers to the Treasury. Therefore, a large quantity of papers is unnecessarily used in printing the beneficiary list though all the details remain available online.

For some time past the State Government was contemplating about waiving of the provisions for submitting the printed copy of the beneficiary list for e-Pradan transaction generated from e-Pradan/e-Billing/Online LF-PL/HRMS module along with bill/advice to the Treasuries as the soft copies of the beneficiary list are readily available in IFMS.

After careful consideration of the matter, with a view to move further towards making paperless treasury system, the Governor is now pleased to discontinue the mandatory provision for submission of hard copy of beneficiary list with the bill/advice to Treasury.

This order shall take effect from 01.10.2018.

Necessary amendment in the West Bengal Treasury Rules, 2005 will be made in due course.


(H.K. Dwivedi)

Additional Chief Secretary
to the Government of West Bengal

Copy forwarded for information and necessary action to:

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata - 700001.
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata - 700001.
3. Accountant General (Receipt Works & Local Bodies Audit), West Bengal, CGO Complex, 3rd MSO Building, 5th Floor, Block DF, Sector I, Salt Lake, Kolkata - 700064.
4. Additional Chief Secretary / Principal Secretary / Secretary,
_____ Department, Govt of West Bengal.

5. Special Secretary/Additional Secretary/Commissioner/Joint Secretary/Deputy Secretary, Finance Department.
6. Financial Advisor, _____ Department

7. Commissioner, _____ Division.
8. Director _____

9. Director of Treasuries & Accounts, West Bengal, Mitra Building, 8, Lyons Range, 3rd Floor, Kolkata - 700001.
10. District Magistrate / District Judge / Superintendent of Police, _____

11. Sub-Divisional Officer, _____
12. Block Development Officer, _____
13. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata - 700012.
14. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-1, Hyde Lane, Kolkata - 700073.
15. Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, Subhanna, SGO Complex, 5th & 6th Floor, Plot No.9 Block DF, Sector I, Bidhannagar, Kolkata - 700 064.
16. Treasury Officer, _____
17. Group _____ / _____ Branch, Finance Department.
18. Sri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload copy of this order in the website of Finance Department.


Joint Secretary to the
Government of West Bengal