

**Meeting of the State Level Steering and Monitoring Committee of  
Kanyashree Prakalpa, CS Secretariat Hall, Nabanna  
29th November 2013**

The second meeting of the Steering and Monitoring Committee of Kanyashree Prakalpa, chaired by Hon'ble MIC Finance and Excise and convened by the Secretary, Deptt. of Child Development and Women Development & Social Welfare was held at CS Secretariat Hall, Nabanna on 29th November 2013 at 11.00 AM in presence of the following:

1. Chief Secretary of the Government of West Bengal
2. Secretary, Technical Education and Training Dept.
3. Secretary, School Education Dept.
4. Secretary, Minority Affairs and Madrasah Education Dept.
5. Mission Director, NRHM
6. Joint Secretary, Backward Classes welfare Dept.
7. Joint Secretary, Women Development and Social Welfare Dept.
8. Chief of Field Office, Unicef
9. Social Policy Specialist, Unicef
10. State Project Director, SSM
11. Mr. Lalit Das, Chief Manager, UBI
12. Mr. S. Raj, DGM, UBI

The following point were discussed:

- A presentation was made by Secretary, Deptt. of Child Development and Women Development & Social Welfare on the actions taken on suggestions of the last meeting held on 31st October 2013 and progress of the scheme so far.
- It was informed that to strengthen the SPMU and DPMUs, selection committees for the recruitment of 492 posts have been notified.
- It was suggested that for the recruitment of Project Managers, P& AR as well as other Depts. may be approached for a suitable candidate. An advertisement may be issued for the recruitment of the posts.
- The targets of K1 and K2 to be achieved till December 2013 were shared. It was suggested that targets for high burden districts like Murshidabad, Maldah, Birbhum and Uttar Dinajpur may be achieved as much as possible.
- It was suggested that K2 application forms be made available from colleges and ITIs.

- Regular review meetings being conducted jointly with Dept. of School Education may be continued. Secretary, School Education to instruct all KGBVs/Ashram. Schools/Ambekar Schools etc to identify KP beneficiaries and support in enrolling them under the scheme. All DIs and SIs may also be instructed again to support the scheme. The SIs may also be instructed to conduct 5% physical verification of K1 application forms.
- Secretary, Minority Affairs and Madrasah Education Dept. may instruct Madrasah Boards and the Madrasahs to facilitate enrollment of eligible candidates under the scheme.
- Secretary, Technical Education and Training may intimate all vocational training centres and ITIs to facilitate enrollment of eligible candidates under the scheme.
- Banks may be instructed to open accounts by organising camps at block level.
- Video Conferences may be held with head teachers jointly with Dept. of School Education to orient them on the scheme and monitor the progress at the Roop Kala Kendra.
- Officers of the department may visit districts and monitor the progress of the data uploading as well as overall implementation of the scheme.
- Letter by the Hon'ble CM has been distributed to all districts and this may be again printed and widely distributed to all schools through Dept. of School Education & Minority Affairs and Madrasah Education.
- The monitoring mechanisms and indicators were discussed. It was suggested that few key indicators are to be identified for effective monitoring at each level. Unicef may support the scheme by appointing an MIS consultant from next year to strengthen the monitoring and support mechanism.
- To capture the outcome and impact indicators, baseline and endline studies are required. Unicef may provide technical support in designing the study and identifying an agency to undertake the study.

The next meeting may be held in <sup>early</sup> January 2014.

  
(Dr. Amit Mitra)

MIC, Finance and Excise  
Government of West Bengal

**Format for Hon'ble CM's Monthly Review on Kanyashree Prakalpa for the Month.....**

1. Unit: SPMU/ DPMU (Name of the DPMU.....)
2. Target of the month for Annual Scholarship
3. Target of the month for One time Grant
4. No. of Annual Scholarship and One time grant applications received caste/community-wise:

	SC	ST	OBC	Minority	General	Total
Annual Scholarship						
One time grant						

5. No. of Annual Scholarship and One time grant applications sanctioned caste/community-wise:

	SC	ST	OBC	Minority	General	Total
Annual Scholarship						
One time grant						

6. Annual Scholarship and One time grant applications verified (5% of total sanctioned)

	SC	ST	OBC	Minority	General	Total
Annual Scholarship						
One time grant						

7. No. of Annual Scholarship and One time grant applications uploaded on the Kanyashree Portal

	SC	ST	OBC	Minority	General	Total
Annual Scholarship						
One time grant						

8. Number of applications of one-time grant/ annual scholarship rejected during the month by reasons:

	Reason
Annual Scholarship	<input type="checkbox"/> Not of appropriate age <input type="checkbox"/> Married <input type="checkbox"/> Enrolment proof not available <input type="checkbox"/> Age proof not available <input type="checkbox"/> Family income greater than Rs.1,20,000 per annum
One time grant	<input type="checkbox"/> Not of appropriate age <input type="checkbox"/> Married <input type="checkbox"/> Enrolment proof not available <input type="checkbox"/> Age proof not available <input type="checkbox"/> Family income greater than Rs.1,20,000 per annum

9. Number of Bank Accounts opened :

SC	ST	OBC	Minority	General	Total

10. No of Steering and Monitoring Committee meetings held :

State Level	
District Level	